





EVDS Self Registration Portal User Manual

2 February 2021





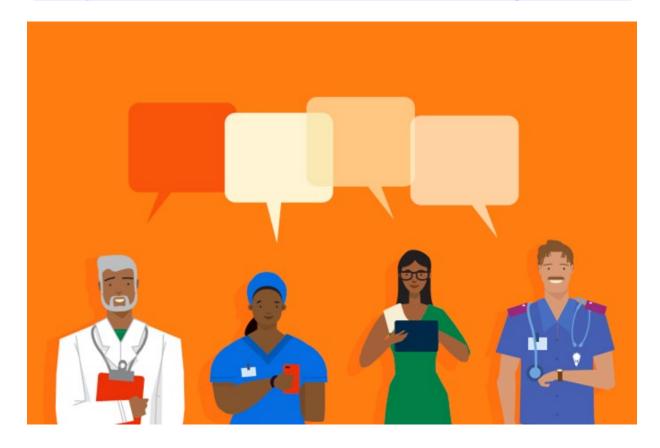


Who must register?

All Healthcare Workers (public & private) who intend to be vaccinated in Phase I should enroll on the Electronic Vaccination Data System (EVDS)

Please direct questions to Support email: evds.hcwselfregistration@health.gov.za

http://vaccine.enroll.health.gov.za/









What will the information be used for?

Information submitted during registration will be used to:

- Identify eligible vaccination beneficiaries
- Plan supply of vaccines and ancillary items
- Allocate beneficiaries to their nearest available service point
- Communicate with enrolled individuals about the vaccination program, including but not limited to:
 - eligibility
 - where they will be vaccinated
 - o follow-up vaccination appointments.







What do you need to register?

- 1. Access to the internet on any device (cellphone, laptop, tablet, desktop etc.)
- 2. Your ID number or Passport (non-RSA), general contact information (your cellphone number will be used as the primary mode of communication).
- 3. Information about your **employment (primary employer and location of work)**
- 4. Where relevant, your **professional registration details, and medical aid** are also requested.
- 5. With all information at hand registration should take approximately **2-3 minutes (Three steps)**







General Instructions

- Use 'Go Back' to return to the previous page
- Use 'Next Step' to proceed
- Use your backspace button to delete and replace entries
- Compulsory questions or questions with restricted responses will show red and block you from proceeding if incorrectly completed/left blank. Any other questions are not compulsory.

Cell number (starting with 27)

083455sds 88888

Cell number must be a valid number

- Please complete questions in the order that they appear, as some answers lead to additional questions and dropdown lists.
- Please complete in one sitting, as your information will not be saved until you finish the registration.



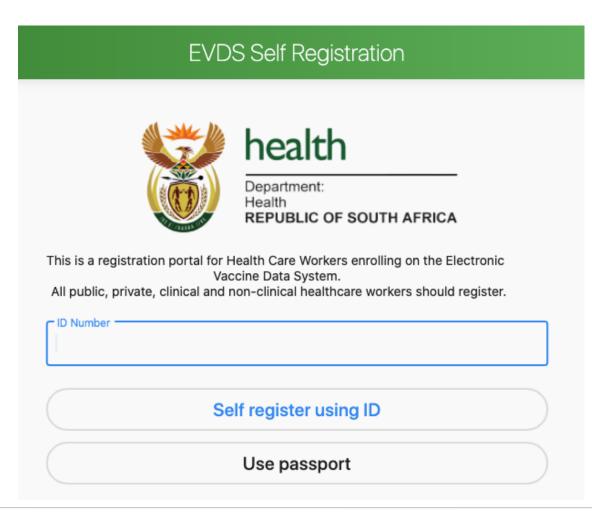




Next step

Go back

Landing Page (Using RSA ID)



You can register with RSA ID Number **OR** Non-RSA Passport.

Please enter your RSA ID and click 'self register using ID' to proceed

OR

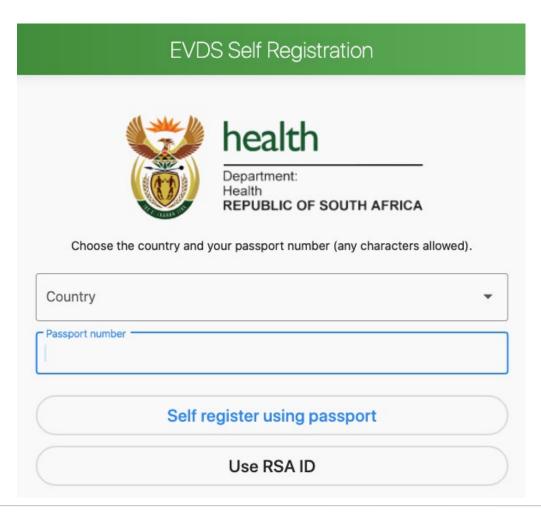
Please select 'Use passport' if you would like to use a non-RSA Passport to register.







Landing Page (Using Passport)



If you select to use a non-RSA passport:

- Enter country
- Enter passport number
- Click 'Self register using passport' to proceed

OR

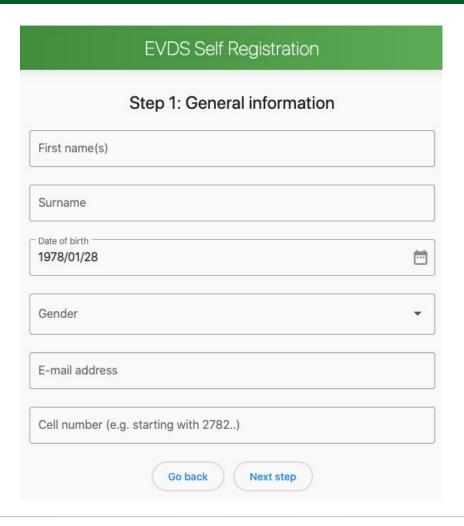
If you would like to use an RSA ID click 'Use RSA ID' to return to landing page







Step 1: General Information



Please enter your general information.

Your **cell phone number** will be used to communicate with you by SMS about the vaccination program, and to confirm your vaccination code/ticket.

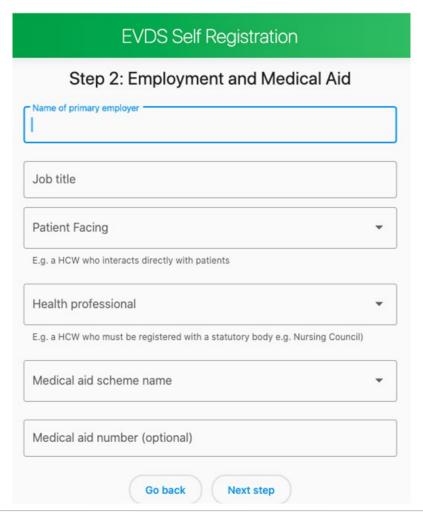
Please ensure your cell phone number is entered correctly, starting with 27 (Country code) and removing the initial/first 0







Step 2: Employment & Medical Aid (1)



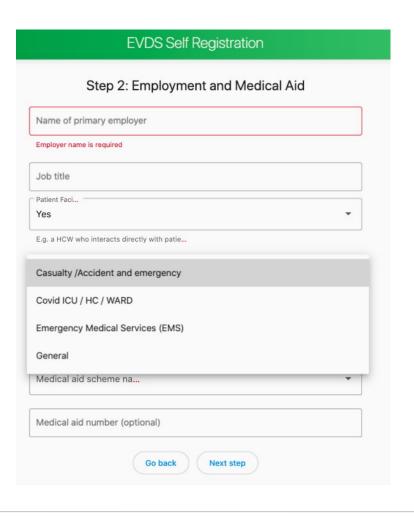
Please enter the name of your primary employer and job title.







Step 2: Employment & Medical Aid (2)



Please select whether you are **patient- facing or not (Yes/No)**, based on whether you interact directly with patients.

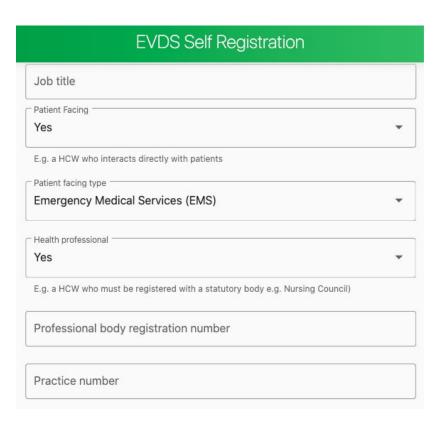
If you are patient facing, please select the **location in which you work with patients** from the dropdown list provided.







Step 2: Employment & Medical Aid (3)



Please select whether you are a Health Professional (Yes/No), based on whether or not you are a Health Care Worker who is registered with a statutory body (e.g. Nursing Council).

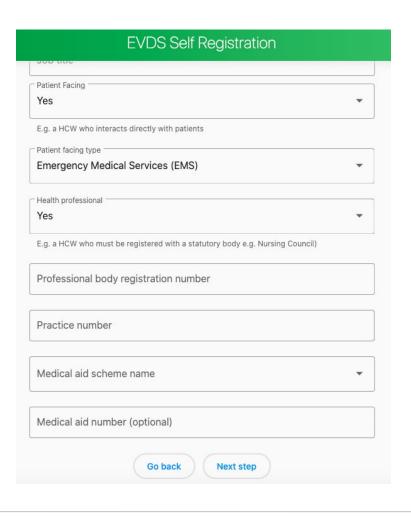
If you select **Yes** please enter your **Professional body registration number** and/or **Practice number**, as appropriate.







Step 2: Employment & Medical Aid (4)



Please select your **Medical Aid Scheme** Name, Other, or None (if you have no Medical Aid) from the dropdown list.

If you enter a Medical Aid Scheme you will be asked your **Medical Aid Number**. This is optional to complete.

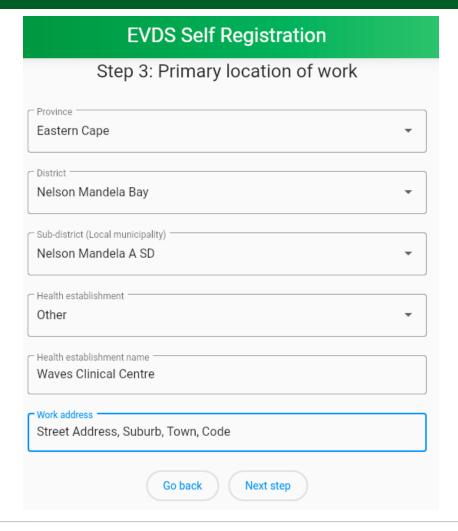
Once you've completed this, please proceed to '**Next Step**' (Step 3, Final Step)







Step 3: Primary Location of Work



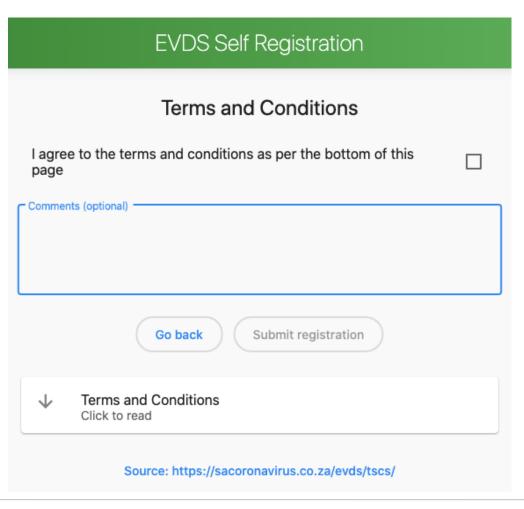
- Please select your Primary location of work including Province, District, Sub-District/Local Municipality.
- Please select your Health establishment from the dropdown list, or select 'other' if it is not listed.
- If you select 'other' please enter the name of your work location.
- Please enter the address for your location of work.







Accept Terms & Conditions



- To complete your registration please accept the terms and conditions, and click 'Submit Registration'
- The Terms and Conditions are available on-screen as per the official <u>SAcoronovirus website</u>.
- If you have any comments or feedback please enter them in the optional Comments box.







Complete Registration

EVDS Self Registration

Registration has been successful.

Register once more

- The final screen will confirm that your registration has been successful.
- You will receive an SMS
 notification confirming that your
 registration has been received by
 the EVDS.







Amending Information

EVDS Self Registration

Step 1: General information

This person has already been registered within EVDS. A new registration will update existing details.

First name(s)

 If you wish to update your information you can 're-register' using your same ID or Passport number to update/override your previously submitted information.





